



Dear Ones,

The bulk of the reports for the 2024 Annual Meeting are below. You should find the following:

- Statement of Intent
- Meeting Agenda
- State of the Parish
- Minutes from the 2023 Annual meeting (need to be approved)
- Financial Reports – Treasurer & Auditors
  - Budget Report with figures for 2023 and proposed for 2024
  - Fund Activity Report – shows how much was received in all our various funds
  - Fund Balance Report – the beginning and ending balances of the funds as well as a report on our mortgage balance for the fellowship hall.
  - Auditor's Reports
- Nomination Committee Report

**As a reminder, while we have many members of our parish, not all are voting members. Please review the following from our parish bylaws concerning how to be a voting member:**

**Voting Member.** A voting member is a parishioner who has the privilege of attending, being counted when determining the number required for a quorum, taking part in discussion, and voting at any annual or special parish meeting. A voting member may also have the privilege of being elected as a member of the parish council. A voting member is “in good standing” if he or she:

- a) Is a baptized and chrismated Orthodox Christian;
- b) Is at least eighteen (18) years of age;
- c) Partakes of the Sacraments of Confession and Holy Communion in this Parish regularly;
- d) Submits a signed statement of intent to be a voting member of the Parish; and
- e) Has been a parishioner of this Parish for a prior consecutive 3-month period.
- f) “Good standing” is determined solely by the Rector.

Note that a Statement of Intent is included in this packet. You may print and sign it already – please be sure and place it in the box labeled “Statement of Intent” next time you are at a service. Otherwise, printed copies are available to sign at the fellowship hall.

St. Michael the Archangel Orthodox Church  
2300 W. Huntington Dr., Wilmington, DE 19808  
[www.stmichaelsdelaware.org](http://www.stmichaelsdelaware.org)  
Priest & Rector: Rev. Fr. Silouan Brian Burns · (302) 283-9335



## Statement of Intent

As parishioners of St. Michael the Archangel Orthodox Church in Wilmington, Delaware, *I / we* will abide by the Canons and norms of the Holy Orthodox Church and parish by-laws.

*I / we* understand that regular participation at the Divine Services (not only Divine Liturgy) is essential for spiritual nourishment and growth. *I / we* understand that the Divine Sacraments are a free gift of God's Love and that proper preparation and participation in them is necessary for salvation.

*I / we* understand that being a member of a Christian community requires the God-pleasing sacrifices of Time, Talent, and Treasure as far as *I / we* are able to offer up to His Glory and for the building up of His Holy Church.

With Love in Christ,

_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date



## *All-Parish Meeting Agenda*

Sunday, January 21, 2024

- I. Opening Prayer
- II. Reports
  1. State of Parish Report
  2. President's Report
  3. Vice-President's Report (Building and Grounds Report)
  4. Secretary's Report
    - Approval of previous All-Parish Meeting(s) Minutes
  5. Treasurer's Report & Auditor's Report
    - Approval of 2024 Budget
  6. Nomination Committee Report
- III. Elections
  1. Election of open positions for 2024 Parish Council & Diocesan Assembly Delegates
- IV. Old Business
  1. Heavenly Vision
  2. Altar Expansion
  3. Parking
  4. Bells
- V. New Business
  1. Reallocation of unused Altar Expansion Funds to General Fund
  2. Candle Room renovation
  3. Altar A/C
  4. Rectory
- VI. Open Forum / Comments
- VII. Closing Prayer



## State of Parish Report – Year ending 2023

Glory to God for another year of strong growth!

### Metrical Book Entries (2023):

- **Deaths** – 5
  - Anna Herko – 1/7
  - Demetrios (Jim) Petrides – 4/27
  - Olga Riley – 5/21
  - Christine Minnich – 12/21
  - Nikolay Vladirimov – 12/22
  
- **Illuminations** – 15
  - Keenan “Nicholas” Dorsey – baptized & chrismated on 1/6
  - Meghan “Elizabeth” Roberts – baptized & chrismated on 4/8
  - Wendy “Catherine” Dewhurst – baptized & chrismated on 4/8
  - Alexander “John” Dautev – baptized & chrismated on 4/8
  - John Koehler – chrismated on 6/4
  - Margarita Bergwall – baptized & chrismated on 8/3
  - Noah Botezat Williams – baptized & chrismated on 8/25
  - Caedmon Stultz – baptized & chrismated on 8/26
  - Michael James Riley - baptized & chrismated on 9/16
  - (3) Catherine, Matthew Jr., Maddison (Madeline) Minnich - chrismated on 9/23
  - Jeffery Minnich - baptized & chrismated on 9/23
  - Evphemia Peck – baptized & chrismated on 12/2
  - Arsenius Davis – baptized & chrismated on 12/9
  
- **Weddings** – 3
  - Mahcia “Theophan” Davis & Celeste “Photine” Bond – 1/14
  - David Roberts Jr. & Meghan “Elizabeth” Clark – 4/30
  - John & Julianna Hill – 5/28

### Others:

#### New Births / Expecting Mothers – 2

- Grace Elizabeth Koehler gave birth to Phoebe – baptized 1/13/24
- Rachel Shatley gave birth to Julian – baptism date TBD
- Christina Tice is expecting.
- Cathryn Minnich is expecting.

#### Catechumens (Current) – 4

- Patrick Finlaw
- John Plumley
- Diego Jaimes
- Samantha Hauser

**Census** – Our current census including all the above entries to the Metrical book for 2023 puts us at 216 parishioners, an increase of 15 over 2022 (catechumens and inquirers are not included.) Of the 216, 145 are adults - an increase of 4 adults over last year. The big one is children – we are now at 71 children, an increase of 11!

With the surge in children, our parish continues to grow younger. Last year I reported 67% of our parish at age 50 or younger – now it is 74%! Considering only the 145 adults, 61% are under 50.

If we had everyone that considers St. Michael's their parish show up all at once, we literally would have no space. Our continued growth does necessitate that some conversations begin about our future. My hope is that we can have a solid direction in mind a year from now. Should we launch a mission, or should we expand our current location?

Should we launch a mission? Where would we plant the mission parish - Middletown? Elkton? The Kennet Square area? We would need to do some research, find and rent a space, start having services, do a little marketing, and eventually a priest would be needed. The positive is a big one, expanding our Orthodox Christian faith into a new community that could eventually grow to be just as large or larger than us. Holy Apostles in Mechanicsburg, under Fr. Timothy Hojnicky, began as a mission of Christ the Savior in Harrisburg just under 20 years ago. It is now one of the largest parishes in the diocese and has recently launched a mission in Gettysburg. Christ the Savior was the largest parish in the diocese when it launched Holy Apostles and continues to be the largest. Despite the loss of families (and income) for Holy Apostles (and earlier on, Christ the Savior), Fr. Tim will tell you it was worth it - the Lord has already replaced those that left his parish. Gettysburg now has a priest of its own and is growing.

Should we expand our current location? Our current facility is at the max for square footage without having to install a fire sprinkler system (hundreds of thousands of dollars and a problem for our temple space), but what about if we built a larger temple here on our six acres of land, back where the tree line begins (the open space would remain)? Using Holy Apostles and Christ the Savior as examples again, consider that both currently have larger temples than we do. Holy Apostles is not even in their final structure and will be building a beautiful temple soon. Ideally, we would have something the size of our current fellowship hall for worship space, but we could also consider something larger that would allow moving our Church School and library to the new building as well as adding administrative offices. The new temple would be where we celebrate our weekend services, larger feasts, and larger weddings or funerals. Our current temple, which has become such a beautiful worship space, would remain in use. We could have our weekday, Lenten, and other less attended services within it. The major advantage of this option is that it allows us to continue to grow right here, while keeping our community together. The biggest hurdle would be the financial one, but the Lord continues to provide on that front.

What a wonderful position to be in! May the Lord guide us as we begin to have this discussion throughout the year. Glory to God for all things!

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'SAB', with a long horizontal flourish extending to the right.

Rev. Fr. Silouan Burns



**Saint Michael the Archangel Orthodox Church**  
**Annual All-Parish Meeting**  
**Sunday, February 5, 2023**  
**Draft Minutes**

**I. Opening Prayer and Call to Order**

The meeting was held in the church Fellowship Hall.

Father Silouan opened the meeting with prayer at 11:44 a.m. (“Oh Heavenly King”).

**Quorum: Satisfied**

- There were 67 members in attendance.
- This was the first time that signed Statements of Intent were collected from parish members, as required by Article II, Section 2), Paragraph b) of the bylaws. As required by Article II, Section 2), Paragraph f) of the bylaws, Fr. Silouan reviewed the statements prior to the start of the meeting to determine if the attendees were in good standing. All attendees were, so attendees represented 100% of voting members in good standing.

**Note on Meeting Handouts:** A “meeting packet” of handouts for today’s meeting was assembled and made available to the parish online on February 1, 2023. Parishoners were urged to review the packet prior to the meeting. Also, printed copies of the packet were available to parishoners immediately prior to the meeting.

**II. Reports**

**1. State of Parish Report**

The State of Parish Report was included in the meeting packet. Fr. Silouan reviewed the highlights of the report and asked for questions. There were no questions from the floor.

## **2. President's Report**

Jeff Kendall is leaving Parish Council after a number of years as its president. He did not deliver a formal report. Instead he thanked the parish for the love and support that he received during his tenure as president. His remarks were greeted with a round of applause.

## **3. Secretary's Report (Approval of Prior Meeting Minutes)**

Note: Minutes from the previous Annual All-Parish meeting (held in two sessions on Sunday, November 14, 2022 and Sunday, December 12, 2021) were reviewed and approved during the Special All-Parish meeting of February 6, 2022.

Sdn. Thaddeus led the review of minutes for the three special all-parish meetings that were held during 2022. The minutes for these meetings were included in the meeting packet.

### **Special All-Parish Meeting of Sunday, February 6, 2022**

No corrections or additions were offered from the floor. Also, there were no questions from the floor regarding the content of the minutes.

**Motion:** To approve the minutes of the Special All-Parish Meeting of Sunday, February 6, 2022 as presented.

**Offered by:** Laura Najemy

**Seconded by:** Susan D'Orazio

**Approved by:** unanimous voice vote

### **Special All-Parish Meeting of Sunday, July 24, 2022**

No corrections or additions were offered from the floor. Also, there were no questions from the floor regarding the content of the minutes.

**Motion:** To approve the minutes of the Special All-Parish Meeting of Sunday, July 24, 2022 as presented.

**Offered by:** Fr. Dn. James Carpenter

**Seconded by:** Paula Flynn

**Approved by:** unanimous voice vote

### **Special All-Parish Meeting of Sunday, November 6, 2022**

No corrections or additions were offered from the floor. Also, there were no questions from the floor regarding the content of the minutes.

**Motion:** To approve the minutes of the Special All-Parish Meeting of Sunday, November 6, 2022 as presented.

**Offered by:** Laura Najemy

**Seconded by:** Paula Flynn

**Approved by:** unanimous voice vote

#### **4. Building and Grounds Report**

The Building and Grounds Report was included in the meeting packet.

Ed Hojnicky reviewed the report. There were no questions from the floor.

Note: At the conclusion of the meeting, Ed turned over the key list to John Hill, the newly elected Vice-President of the Parish Council.

#### **5. Ministry Reports**

The ministry reports for Family Promise, the Bookstore and Library, the Prospora Baking Team, and the Altar Server's Guild were included in the meeting packet.

Fr. Silouan brought the reports to everyone's attention and solicited questions and comments from the floor. None were received.

#### **6. Treasurer's Report and Audit Report**

The 2022 financial results and the 2023 proposed budget were both included in the meeting packet.

##### **2022 Financial Results**

Fr Silouan made some initial remarks. He made mention of the fact that giving in 2022 was approximately \$719,000. (Note: This includes the \$520,000 shown in the financial report plus approximately \$200,000 paid directly to the iconographer for the Heavenly Vision project.) The rest of his remarks pertained to a motion to add a line item to the 2023 budget which is covered in the **2023 Budget** section below.

Sdn Basil led the review of the 2022 financial results. Some highlights:

- Jim Riley made the comment that the parish should not become complacent about giving due to the recent large gifts.
- Parking Lot Expansion had a 2022 budget of \$25,000, a 2022 actual of \$0, and a 2023 proposed budget of \$0. Discussion was deferred to the discussions of the Altar Expansion and Parking under Old Business.
- Parking Lot Resurfacing had a 2022 budget of \$12,000, a 2022 actual of \$16,575, and a 2023 proposed budget of \$0. This is because the project was completed in 2022.
- Under Charitable Support there are two line items for tithing on year-end gifts. The first item is a tithe on the \$200,000 year end gift that was received in 2021. The second is a tithe on the \$300,000 gift we received in 2022.
  - Chris Carey asked for clarification on how the tithe on the 2021 gift was spent. He was referred to the minutes of the Special All-Parish Meeting of July 24, 2022 during which the spending was authorized by the parish. The tithe was spent as follows:
    - \$10,000 to our diocese
    - \$5,000 to the Diocese of Alaska
    - \$5,000 to the Diocese of Mexico



- School – Basement Buildout had a 2022 budget of \$10,000, a 2022 actual of \$10,000, and a 2023 proposed budget of \$0. This is because the project was completed in 2022.
- Accounting Software Expenses had a 2022 budget of \$0 and a 2022 actual of \$529.70. This was due to the church moving to the ChurchTrac system for financial reporting. The decision to do so was made by the Parish Council after the 2022 budget was approved by the parish.

**Motion:** To accept the 2022 Treasurer’s Report subject to audit

**Offered by:** Alexandra Grishin

**Seconded by:** Fr Dn James Carpenter

**Approved by:** unanimous voice vote

### **2023 Budget**

Sdn Basil led additional discussion on the 2023 Proposed Budget. Some highlights:

- The total operating expense budget for 2023 is \$246,673.87. This is a 10% increase from the 2022 budget.
- Sdn Basil explained the difference between the Diocesan Tithe and the tithes on special gifts, which are separate line items.
  - The Diocesan Tithe is 10% of the parish’s annual operating expense budget. This is paid in direct support of the diocese.
  - The tithes on special gifts are a way for the parish to share special, unbudgeted gifts with the larger church. These large gifts are not factored in to the annual operating expense budget.
- John Hill asked why the Landscaping budget remained unchanged at \$4,500 despite a 2022 actual of \$10,797. The explanation was that the 2022 actual was a “timing issue.” The landscaper does not issue us bills on a timely basis. This resulted in the 2021 bill being paid in 2022 along with the 2022 bill.
- Paula Flynn asked why the 2023 budget for Altar and Liturgical Expense was virtually unchanged at \$1,300 despite a 2022 actual of \$4,194.61. The explanation was that the difference was almost all due to the \$2,600 purchase of the large icon of Christ on the cross at the beginning of the year. (Note: The purchase was approved by parish vote during the Annual All-Parish Meeting of November 14, 2021.) Now that we are purchasing worship items via the “Wishbook,” we should not see that kind of budget overrun again.
- Nihmat Morjana asked why the budget for Lenten Speaker increased from \$2,000 to \$5,000 and if the increase would be permanent. The explanation was that it is a one-time increase because Fr Silouan is bringing in Fr John Parker, the dean of St Tikhon’s Seminary along with the seminary mission choir.
- Laura Najemy and Nihmat Morjana moved that the Kitchen and Cleaning Supplies budget be increased from \$4,100 to \$5,000. Susan D’Orazio, the parish purchasing agent, spoke to the increase in expense from prior years. After some discussion, the motion was withdrawn.

- Anna Wales made a motion to add a line item to the budget of \$500 per month (\$6,000 per year) to cover supplemental cleaning. This would cover bringing in professional cleaners to supplement (rather than replace) the cleaning done by our parish volunteers. Fr Silouan spoke in support of the motion during his initial remarks.
  - Arguments for:
    - Volunteers focus mainly on the nave, narthex and the Fellowship Hall bathrooms. However, we are having increasing cleanliness problems in the Fellowship Hall, the Church School space in the basement and the basement bathrooms.
    - The number of fellowship events in the Fellowship Hall is increasing due to the potlucks after services such as Daily Vespers and Daily Liturgies.
  - Arguments against:
    - We may be heading down a “slippery slope” that will make it harder to find volunteers and end up with all cleaning being done by professional cleaners.

**Motion:** To add a line item to the 2023 Budget for Supplemental Cleaning in the amount of \$500 per month

**Offered by:** Anna Wales

**Seconded by:** Susan D’Orazio

**Approved by:** majority voice vote

Sdn Basil noted that this would increase the 2023 annual budget by \$6,000 plus an increase to the Diocesan Tithe of \$600.

**Motion:** To the proposed 2023 budget as amended.

**Offered by:** Jon Whalen

**Seconded by:** Jeff Kendall

**Approved by:** unanimous voice vote

## **Audit Report**

The Audit Report was included in the meeting packet.

Jon Whalen solicited questions from the floor. There was one question as to whether or not the audit covered non-operating expenses. The answer was that non-operating expenses were also within the scope of the audit.

## **7. Nomination Committee Report**

The report was reviewed briefly as a segue into the elections.

### III. Elections

Ballots were distributed to the voting members present at the meeting.

Candidates for all positions were running unopposed except for Council Member 1, which had three candidates running for the office: Alice Morjana, Chris Carey and Alexandra Grishin. Before the voting began, Alexandra Grishin announced her withdrawal from candidacy.

Ballots were counted by Fr Dn James Carpenter and Mark Bunitsky who comprise the Nominating Committee. At the conclusion of balloting, the following candidates were elected:

Parish Council:

- **President** (3-year term): Laura Najemy
- **Vice President** (1-year term): John Hill
- **Treasurer** (2-year term): Sbdn. Basil Peck
- **Secretary** (3-year term): Rdr. Andrew Ashton
- **Financial Secretary** (1-year term): Susan Skomorucha
- **Council Member 1** (1-year term): Christopher Carey
- **Council Member 2** (2-year term): Susan D'Orazio
- **Council Member 3** (3-year term): Luke Wales

Auditors: (3-year term):

- Jon Whalen
- Sergey Baldychev

Diocesan Assembly Delegate for January 2024:

- Delegate: Susan D'Orazio
- Alternate: Rdr. Andrew Ashton

### IV. Old Business

#### 1. Heavenly Vision

Fr Silouan gave an overview of the next phase of the iconography project. He spoke to a slide showing the proposed iconography for the back wall of the nave. (See Attachment #1.) The theme of the main icon will be the Dormition. The main icon will be flanked by an icon of the Archangel Michael on the far left and an icon of Adam and Eve being tempted by the serpent on the far right.

There was some discussion of methods for protecting the iconography from damage by chairs. Two ideas proposed were:

- A chair rail at the break between the icons and the towelings.
- A rail attached to the floor that would block chairs from being pushed against the wall.

## 2. Altar Expansion

Fr Silouan discussed the need to expand the church's altar. He showed some examples of the altars of other churches. He noted that the space between our altar table and the East wall of the altar is very cramped and does not allow us to put the bishop's throne in that area.

We have retained the services of an architect who has developed a set of preliminary design drawings. Fr Silouan displayed the drawings as a series of slides:

- Internal view with iconostasis present (See Attachment #2-1)
- Internal view with the iconostasis removed (See Attachment #2-2)
- Second internal view with the iconostasis removed (See Attachment #2-3)
- External elevation (See Attachment #2-4)
- Oblique external elevation (See Attachment #2-5)
- Existing floor plan (See Attachment #2-6)
- Proposed floor plan (See Attachment #2-7)

The East wall would be moved out six feet at the vestry and sacristy. It would be moved out nine feet in the center of the altar. In addition to moving out the East wall, the HVAC compressors would be moved and substantial changes made to the ducting on that side of the church building.

After the expansion is completed, the altar will be decorated throughout with icons. This iconography will be part of the Heavenly Vision project.

The design was discussed with Mike Fogarty of Fogarty Construction Services who we have been working with on other projects. Based on the architect's drawings, Mr. Fogarty estimated a "worst case" construction cost of \$285,000 plus needing another \$30,000 for architectural fees.

The proposed timeline for the project would be:

- Two to three months to complete detailed plans
- Construction start in the summer
- Project completion around Nativity.

Reasons for doing the project now:

- We need to complete the altar expansion soon in order to maintain the momentum of the iconography project. If it isn't completed, we risk losing the iconographer to projects at other churches once the back wall of the nave is complete.
- If we proceed with the parking lot expansion immediately, and delay the altar expansion, we will end up damaging the new parking lot when heavy equipment is brought in to expand the altar.

Fr Silouan asked for a motion to allocate \$325,000 for the project and that the \$25,000 previously allocated for the parking lot expansion be returned to the general fund.

There was a considerable amount of discussion. Some highlights:

- It was noted that this project will prevent the future expansion of the nave. The answer was that our parish is already at a size that can be properly handled by one priest. It was also noted that the church building was near the maximum size allowed without requiring the installation of a sprinkler system. We will be able to expand the altar without needing to install sprinklers, but we won't be able to significantly expand the nave.
- John Hill asked if it would be possible to take out a loan to finance the altar expansion. The answer was that it was not necessary to do so since we already have the funds for the project right now.
- Laura Najemy asked how many square feet would be added to the church. The answer was 300 square feet.
- Chris Carey asked if it might be possible to gain altar space by bringing the iconostasis forward. The answer was that it would not be desirable from an aesthetic standpoint. It would also take away space from the nave.
- James Clause asked if decorating the altar was included in the cost estimate. The answer was that the furnishings would remain as-is and that the iconography will be paid for through the Heavenly Visions project.
- Paula Flynn asked why we were only allowing a contingency of \$10,000 in the proposed motion. The answer was that the \$10,000 was in addition to the contingency built into the worst case cost estimates that went into the motion.

**Motion:** To allocate \$325,000 for the Altar Expansion Project and return the \$25,000 previously allocated for parking lot expansion to the general fund.

**Offered by:** Luke Wales

**Seconded by:** Jeff Kendall

**Approved by:** secret ballot: 38 yes votes, 18 no votes, 1 abstention

### 3. Parking

Fr Silouan stated that Mike Fogarty also gave us a cost estimate for the parking lot expansion. The estimate was \$100,000 for the expansion plus \$30,000 for engineering services.

This is now moot, since the parking lot expansion is now on hold pending the completion of the altar expansion.

## **V. New Business**

### **1. Bell**

Fr Silouan described our current situation with our church bell. The Department of the Navy will no longer allow us to ring the bell. Father showed some pictures of Orthodox bell towers as well as a short video on Orthodox bell ringing. He noted that the Typicon contains detailed instructions about how to ring bells during services. He further noted that our parish has never been able to fully follow them because we only had the one bell.

Father stated that a proper set of church bells would cost approximately \$50,000 plus the cost of constructing a bell tower. He finished by asking the parish to consider it as a potential future project.

## **VI. Open Forum / Comments**

Susan D’Orazio noted that there was some confusion on the part of social hour volunteers as to what items are provided by the church. She wanted to let everyone know that the church does not provide perishable foods or condiments. She cited an example that the church would provide powdered coffee creamer and sweeteners, but not liquid creamers.

## **VII. Adjournment and Closing Prayer**

**Motion:** To adjourn

**Offered by:** Ed Hojnicky

**Seconded by:** Paula Flynn

**Approved by:** Unanimous voice vote

Father Silouan closed the meeting with prayer at 1:49 p.m. (“It Is Truly Meet”)

2024 Proposed Annual Budget

	2023 Annual Budget	2023 General Fund Actual	2024 Annual Budget	Difference 2024 - 2023 Budgets
<b>INCOME CATEGORIES</b>				
Regular Tithe / Offering		289,796.39		
Candle Fund		6,053.71		
Mortgage Fund		13,885.00		
<b>TOTAL INCOME</b>	<b>253274.00</b>	<b>309,735.10</b>	<b>274,766.80</b>	<b>21,492.80</b>
Average Monthly Income	21106.17	25811.26	22,897.23	1,791.07
Average Monthly Income Minus YE Gift		21227.93		
<b>EXPENSE CATEGORIES</b>				
<b>Church Facility Expenses</b>				
Building Security	0.00	100.00	100.00	100.00
Cleaning	6000.00	6700.00	7700.00	1700.00
Fire Monitoring	2210.00	1844.00	1850.00	-360.00
Gas & Electric	13000.00	13660.78	14000.00	1000.00
Insurance	6500.00	6704.69	7200.00	700.00
Internet	2500.00	2379.04	2400.00	-100.00
Landscaping	4500.00	0.00	4500.00	0.00
Maintenance	3080.00	14756.07	8700.00	5620.00
Mortgage	46915.00	46914.84	46915.00	0.00
Sewer	250.00	383.44	400.00	150.00
Snow Removal	1000.00	0.00	1000.00	0.00
Water	500.00	457.00	475.00	-25.00
<b>Ministry Expenses</b>				
Altar & Liturgical Expense	1300.00	2296.51	1800.00	500.00
Candles	5000.00	4396.48	4500.00	-500.00
Choir	0.00	1331.62	500.00	500.00
Coffee for Fellowship Hour	1200.00	1190.71	1200.00	0.00
Evangelization	300.00	103.50	300.00	0.00
Flowers	900.00	683.22	1200.00	300.00
Gifts	1000.00	1500.00	2000.00	1000.00
Kitchen and Cleaning Supplies	4100.00	5629.38	5000.00	900.00
Lenten Speaker	5000.00	5000.00	5000.00	0.00

2024 Proposed Annual Budget

Miscellaneous Supplies	0.00	172.40	125.00	125.00
Picnic	500.00	0.00	500.00	0.00
Website	300.00	300.00	300.00	0.00
Youth Ministries	1000.00	1338.79	1500.00	500.00
<b>Administrative Expenses</b>				
Accounting Software Expenses	460.00	496.80	500.00	40.00
Banking Expenses	420.00	380.51	250.00	-170.00
Bishop's Visit	500.00	0.00	500.00	0.00
Diocesan Assembly	200.00	197.98	200.00	0.00
Diocesan Tithe	23025.00	22802.14	24978.80	1953.80
National Assemblies	1000.00	1743.79	1250.00	250.00
Office Expenses	300.00	721.93	700.00	400.00
Payroll & Accounting Services	330.00	337.84	346.00	16.00
Policy Compliance	100.00	95.70	100.00	0.00
<b>Rectory Expenses</b>				
Rectory Gas & Electric	2900.00	3294.07	3500.00	600.00
Rectory Internet	1200.00	1179.88	1260.00	60.00
Rectory Maintenance	1200.00	212.38	1000.00	-200.00
Rectory Pinecrest Dues	20.00	0.00	20.00	0.00
Rectory Sewer	440.00	565.05	600.00	160.00
Rectory Trash	600.00	600.00	600.00	0.00
Rectory Water	1000.00	976.27	1000.00	0.00
<b>Clergy Compensation Expenses</b>				
Clergy Auto Allowance	4800.00	4800.00	4800.00	0.00
Clergy Cell Phone Allowance	600.00	600.00	600.00	0.00
Clergy Continuing Education	500.00	183.30	500.00	0.00
Clergy Health Insurance	23536.00	23643.96	24835.00	1299.00
Clergy Life Insurance	0.00	0.00	0.00	0.00
Clergy Pension	11167.00	11005.39	13445.00	2278.00
Clergy Stipend	63279.00	63279.36	65304.00	2025.00
Clergy Substitute Priest	700.00	1050.00	1050.00	350.00



2024 Proposed Annual Budget

Clergy Worker's Compensation	410.00	586.00	503.00	93.00
Self-Employment Tax Allowance	7532.00	7531.92	7760.00	228.00
<b>TOTAL EXPENSES</b>	<b>253274.00</b>	<b>264126.74</b>	<b>274766.80</b>	<b>21492.80</b>
Average Monthly Expenses	21106.17	22010.56	22897.23	1791.07

2024 Fund Income Year End Report

FUND INCOME	General Fund	Good Samaritan Fund	Heavenly Vision Fund	Fellowship Hour Fund	Altar Expansion Fund	Mission (OCMC) Fund	Church School Fund	Liturgical Items (Wish Book)	Memorial Fund	Bookstore Fund	Church Bells Fund	Veteran's Fund	Seminarian Fund	National Assemblies Fund	Parking Lot Expansion Fund	Fundraiser Fund	TOTAL
Regular Tithe / Offering	289,796.39																289,796.39
Candle Fund	6,053.71																6,053.71
Prospora Fund						378.50											378.50
Good Samaritan Fund		24,748.14															24,748.14
Mortgage Fund	13,885.00																13,885.00
Memorial Fund									1,675.50								1,675.50
Altar Expansion Fund					100.00												100.00
Heavenly Vision Fund (Old)																	0.00
Heavenly Vision Fund			520.00														520.00
Mission (OCMC) Fund Income						612.00											612.00
Liturgical Items Fund (Wish Book)								7,850.25									7,850.25
Bookstore Fund										4,853.57							4,853.57
Church Bells											4,000.00						4,000.00
Church School Fund							500.00										500.00
Veteran's Fund												441.00					441.00
Seminarian Fund													1,436.40				1,436.40
Fundraiser Fund																1,216.00	1,216.00
Fellowship Hour Fund Income				650.92													650.92
Parking Lot Expansion Fund																	0.00
National Assemblies Fund																	0.00
<b>TOTAL INCOME</b>	<b>309,735.10</b>	<b>24,748.14</b>	<b>520.00</b>	<b>650.92</b>	<b>100.00</b>	<b>990.50</b>	<b>500.00</b>	<b>7,850.25</b>	<b>1,675.50</b>	<b>4,853.57</b>	<b>4,000.00</b>	<b>441.00</b>	<b>1,436.40</b>	<b>0.00</b>	<b>0.00</b>	<b>1,216.00</b>	<b>358,717.38</b>

2024 Fund Balance Year End Report

<b>FUND BALANCE</b>	<b>31-Dec-2022</b>	<b>31-Dec-2023</b>
General Fund	420,493.70	137,835.64
Good Samaritan Fund	124.53	3,558.02
Heavenly Vision Fund	16,518.97	2,230.77
Fellowship Hour Fund	893.71	572.81
Altar Expansion Fund	0.00	304,785.00
Mission (OCMC) Fund	523.42	913.92
Church School Fund	77.23	577.23
Liturgical Items (Wish Book)	15.37	410.62
Memorial Fund	230.25	1,905.75
Bookstore Fund	768.08	731.77
Church Bells Fund	0.00	3,750.00
Veteran's Fund	0.00	441.00
Seminarian Fund	0.00	50.00
National Assemblies Fund	0.00	1,000.00
Parking Lot Expansion Fund	25,000.00	0.00
<b>TOTAL:</b>	<b>464,645.26</b>	<b>458,762.53</b>

<b>MORTGAGE</b>	
Loan Amount	545700.94
Annual Interest Rate	6.00%
Term of Loan In Years	20
Monthly Payment	3909.57
First Payment Date	11-Mar-2011
Balance as of 12/31/2023	<b>245689.50</b>
Final Payment Date	11-Apr-2030

## **BIANNUAL REPORT OF THE INTERNAL AUDITORS**

To the Faithful of St. Michael the Archangel Orthodox Church  
2300 West Huntington Dr.  
Wilmington, DE 19808

On September 5, 2023, we, the internal auditors of St. Michael the Archangel Orthodox Church inspected the treasurer's January – July 2023 monthly statements of revenues and expenses, and changes in fund balances. We have found the balances displayed to be correct, procedures proper, and records properly kept.

Our inspection and report are not meant to be construed as an audit and opinion rendered by a Certified Public Accountant.

### **Internal Auditors:**

Jon Whalen  
Sergey Baldychev

## **BIANNUAL REPORT OF THE INTERNAL AUDITORS**

To the Faithful of St. Michael the Archangel Orthodox Church  
2300 West Huntington Dr.  
Wilmington, DE 19808

On January 10, 2024, we, the internal auditors of St. Michael the Archangel Orthodox Church inspected the treasurer's August – December 2023 monthly statements of revenues and expenses, and changes in fund balances. We have found the balances displayed to be correct, procedures proper, and records properly kept.

Our inspection and report are not meant to be construed as an audit and opinion rendered by a Certified Public Accountant.

### **Internal Auditors:**

Jon Whalen  
Sergey Baldychev



## **Nomination Committee Report**

Annual Parish Meeting - 2024

**Vice President** (3-year term): John Hill (re-election)

**Financial Secretary** (3-year term): Susan Skomorucha (re-election)

**Council Member 1** (3-year term): Christopher Carey (re-election)

**Diocesan Assembly Delegate for January 2025:** Rdr. Andrew Ashton with Sue D'Orazio as the alternate.

Submitted by: Rev. Dn. James Carpenter & Elizabeth Clause



Note: This drawing is an artistic interpretation of the general appearance of the design. It is not meant to be an exact rendition.

2020

Designed: 10/28/2023  
Printed: 1/14/2024



Note: This drawing is an artistic interpretation of the general appearance of the design. It is not meant to be an exact rendition.

2020

Designed: 10/28/2023  
Printed: 1/14/2024